

The Church of England Diocese of Rochester
Parish of St Paul's Crofton
Job Description



YOUTH & CHILDREN'S WORKER

Employee

Employer

PCC of St Paul's Crofton

Responsible to

Delegated Line Manager

Main Aims of the Role

To support the Youth and Children's workers in leadership of St Paul's work with young people and children aged up to 18.

1. To nurture children and young people in their Christian faith and to encourage them to take an active role in the life and worship of the church
2. To provide a Youth and Children's programme at St Paul's that takes account of the spiritual and social needs of teenagers and children that will appeal to those within the church and their friends (to include residential times away)
3. To motivate the children and young people to share their faith with their peers within the church and in their community as they develop their spiritual ministry.
4. To support and motivate volunteer leaders (including young leaders) involved in Youth & Children's Ministry at St Paul's
5. To contribute to the future development and vision for Youth & Children's Work at St Paul's

Main Responsibilities

1. To support the Youth & Children's Workers and volunteers in maintaining regular and fresh youth and children's activities as part of PUSH@StPauls, Junior Church programme and various outreach activities including:

Sunday groups, social activities, youth or children's events, mid-week toddler groups, residential weekends, training programmes and other events and activities as required.
2. To take responsibility for specified tasks as agreed with the Youth & Children's Coordinator; for example:
 - Completing the registers for club nights, Sunday groups and home/cell groups
 - Attending rehearsals for the youth worship band/worship group, acting as a liaison between the worship group and the youth ministry team
 - Take responsibility for the organisation and development of club nights
3. To run a home/cell group for those in Year 8 upwards and/or children's bible study group, giving consideration to:
 - Where to meet
 - Volunteers to support
 - Discussions/bible studies
4. To take responsibility for Health and Safety, especially safeguarding, in all areas of work and to contribute to risk assessments as necessary

5. To undertake appropriate duties in the absence of other Youth & Children's Coordinator to ensure the continuation and effectiveness of the Youth & Children's Ministry (this must be agreed prior to commencement with line management of this Youth & Children's Work post)
6. To undertake any other duties and to develop strategies for the future growth of these ministries under the direction and in collaboration with the lead pastor, PCC and/or through the line manager

Personal Attributes and Strengths

Essential criteria

- At least one year's experience of working with children or young people in a voluntary or paid capacity
- Ability to establish productive and positive relationships with children and young people
- Experience of helping children and young people to explore the Christian faith in creative and relevant ways
- Computer skills to use a variety of computer packages to input and retrieve information
- Verbal communication to speak to children and young people and adults, in a one-to-one basis and to larger groups through presentations and leading of meetings
- Written communication skills to provide information to children, youth and adults on organised events, update legal forms and provide basic reports as required
- The ability to plan and deliver youth and children's activities
- Flexible approach to working evenings and weekends as required
- Good time management and organisational ability

Desirable criteria

- Experience of leading or supporting youth and children's events
- Experience of leading children and young people to Christ and discipling them in their Christian walk
- Knowledge of Health and Safety issues including Safeguarding, when working with children and young people
- The ability to utilise the resources within a community in imaginative and creative ways
- First aid certification
- Safeguarding training

Genuine Occupational Requirement Statement

Three of the main responsibilities of this post show that there is a Genuine Occupational Requirement (GOR) for the post-holder to be a communicant member of the Church of England, or of a Church in communion therewith or of a member Church of the Council of Churches for Britain and Ireland or of Churches Together in England, or of a member Church of the Evangelical Alliance

These aims are:

1. To lead St Paul's work with children and young people (aged from 0 to 18); to nurture them in their Christian faith and to encourage them to take an active role in the life and worship of the church
2. To run a children's and teenage programme at St Paul's that takes account of the spiritual and social needs of children and young people and that will appeal to those within the church and their friends
3. To motivate children and young people to share their faith with their peers both within the church and in their community as they develop their spiritual ministry

As this post is an important post in fulfilling the Vision @ St Paul's, the post holder will, at times, be the public face of St Paul's, the successful candidate must feel able to support the Ethos Statement and uphold the teaching and the current guidelines of the Church of England.

This role is subject to us completing the Church of England Safer Recruitment process, including an enhanced DBS check.

A core part of this role is Connecting with our Community therefore it would be beneficial for the candidate to live locally or within close commute to enable them to carry out the role effectively.

To apply, please contact office@stpaulscrofton.org.uk for an application form, then complete and return.